**Attendees**: Jim Winsor, Sheila Winsor, Jordonn Smith, Richard Clark, Amy Plummer, Ron Wallace, David Adkins, Jess Davis, Sandy Keathley, Becky Miller, Cindy Harder, Jennifer Breitzmann, Jim Carter, Denise Guilbert, Jim Carter, Jean Stephens

* **Treasurer’s Report (Mel)**
	+ Mel was not able to attend the meeting
* **Conductor’s Report (Joe)**
	+ Joe was not able to attend the meeting
* **Conductor’s Report (Jim)**
	+ Michael will lead most of our June 12 rehearsal (he is conducting the June 19 *Kid’s Night Out* concert)
	+ Percussion is working on bringing in people from Carrollton Winds to fill gaps in the section. We need to consider paying their way if they participate in TBA. Denise asked Board members to contact percussion people they know to see if there is any interest.
* **Marketing Report (Amy and Sheila)**
	+ Posters for the summer series are out
	+ Sheila will send Constant Contact emails for the remaining concerts (two at Haggard Park and Eisemann)
	+ WRR ads are complete. One will be redone to correct a typo in the name of the one of the pieces (Armenian Dances).
	+ Amy will send a copy of the summer poster to Jennifer so she can put it on the web site
* **Action Items (Jean)**

|  |  |  |
| --- | --- | --- |
|  **Action Items** | **Responsibility** | **Due Date** |
| 1 | Check facility availability for PCB Recital on August 13th or 20th***06/06/2017***: Will check out assisted living facility in Richardson | SandyDenise | 05/02/2017 |
| \* | HOLD FOR AUGUST MEETINGAddress storage issue at Haggard Park |  |  |
| \* | HOLD FOR SEPTEMBER MEETINGTo script or not to script? |  |  |

* **Current Business**
	+ TBA
		- We do not need a second bus (51 people riding the bus)
		- Cindy has handed all the money to Mel, Mel returned the forms so Cindy can reconcile against her logistics list
		- A handful of people have not paid
		- Information is ready for Andy (due June 14th)
		- Next steps are to pay the hotel, the banquet restaurant, and the convention center for Thursday, July 20 lunch
		- Joe has roughed out an itinerary for Wednesday, Thursday, and Friday. We need to get the itinerary to the bus driver and share it with the band.
		- Concert program
			* Estimate the program will be 12 pages
			* Targeting between 1,200-1,500, Amy will research price breaks
			* Roster will have band member names and occupations
			* Amy asked for another copy of the Swirling Prisms background email
			* No ads in this program
			* Amy will work on some ideas she has for the back page
			* Buddy gave contact information for Marilyn Mattei’s sub to Jennifer, she will give the information to Amy
			* Mickey Owens is subbing for Warren Rubin
			* We will wear red band shirts, long black pants, closed toed shoes for the Friday clinic
	+ Summer Series
		- Face painter, balloon artist and henna artist are lined up
		- The services of the YMLA have been engaged for the summer concerts
		- We are doing money marches. Janice has the buckets and has mapped out audience assignments (areas) for each person to work
		- Shirts for new band members
			* Jim C had our logo digitized, his contact at CRUMC will do the embroidery at no charge. She has a contact with the manufacturer and can get shirts for $12 each. Cindy will place an order.
		- Janice will write the scripts and do the announcing for the summer concerts
* **New Business**
	+ Web updating (Jennifer)
		- Our web site software needs to be updated every month, especially after upgrades (some manual updates are required. Board voted to spend $300/year for the service provider to clean up after each upgrade.
	+ Recital Space
		- To date, no churches are available or willing to host this event
		- Denise found an assisted living community (Twin Rivers) who would be willing to host this activity. Any Sunday would be fine. She will send Sandy the address, Sandy will check it out.
		- The band could bring one rack of chairs and one rack of stands from the park.
	+ Bylaws review and possible update
		- Jim and Joe are concerned the level of play in some sections is holding back the ensemble as a whole
		- The board agreed that *Article IV: Membership* of our bylaws, as written, allows the conductor and associate conductor to remove people from the organization. No change to the bylaws is required.
	+ Jordonn got a teaching job!
	+ Going forward, if one of our summer concerts is rained out we will have rehearsal. This is OK with Michael Browning as long as he knows by 4pm.
	+ Filing cabinets
		- Available from Daisy next week
		- We will swap out what we have with the Daisy cabinets
		- If we stay in our current space there won’t be much gained in terms of space, however, it will be a good opportunity to clean up the space
		- Suggestion to rent an adjacent space, install the new cabinets in the new space, transfer contents from old to new, and release the old space
		- Cindy needs two dates, after 5pm, to meet with whoever is picking up the cabinets. Those participating decided on Tuesday, June 13. Cindy will let participants know what time
		- Ryder and Penske trucks have an adjustable lift; David will procure a truck
		- Richard will contact the storage place to find out about another space (adjacent or closer to the door), and find out how much more 24/7 access costs. We can afford a few months dual rent (two storage spaces). Without 24/7 access we cannot access the space after 7pm.
	+ The next PCB board meeting is scheduled for Tuesday, June 11, 2017
* **Tabled Business**
	+ Risers for JPII